Welcome

To

Mrs. Lahner’s

2nd Grade Classroom!

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Edison Elementary School

 Room 213

**Allison\_Lahner@dpsk12.org (email)**

**(720) 424-7780 (phone)**

http://mrslahners2ndgradeclassroom.weebly.com

**(Classroom Website)**

**Hello Parents and Families!**

It is my pleasure to welcome you and your child to our classroom! I am looking forward to a year filled with learning and challenges. As your children and I learn together this year, I will work to build upon the rich experiences they bring from home and past school experiences within a safe, caring, and rigorous classroom environment.

One of the most important things that you and I can do to support your child’s learning is to communicate regularly. Should questions or concerns arise throughout the school year please feel free to contact me.

I do my best to check my email throughout the day; if you would rather call the best times to reach me are from *12:00 - 12:45 (lunch/recess)* and before/after school. I have staff meetings every Wednesday morning from *7:45 - 8:30am.*

**To minimize disruption my classroom phone does not ring between the hours of 8:30am & 3:30pm. If you need to get a hold of me during the day please call Edison’s main office at *720-424-7780*, they can take a message or connect you to my voicemail.**

**You are always welcome to send a note with your child.**

**Drop-off and Pick-up Procedures**

Students are not allowed on the playground ***before 8:30 am*** when playground supervision begins. Free breakfast is offered to all students starting at 8:00 am. The cafeteria is supervised and students will be dismissed to the playground at 8:30 am. ***Students are not allowed in the hallways prior to 8:40 am unless they are meeting with a teacher and have a note from the teacher.*** I will pick students up at 8:40 am from the east side of the building near the library steps.

If students arrive later than 8:50 am, they must get a tardy slip from the office.

Students must be picked up at 3:30 pm. We will wait as a class in the same area that I pick the students up from in the morning. It is very important that parents notify me when they pick up their child. Please let me know if your child is attending an after school program, Kaleidoscope, or if they are getting a ride home with someone else— I will only release your child to people who are on their ‘’approved pick-up’’ list that was completed at registration.

*Parents will not be allowed to follow their child into the building with their class.* This is done to increase safety, decrease distraction, and to make the most of our busy school day! If you plan to volunteer you will need to enter through the main doors and sign into the office and obtain a visitor badge. All visitors must wear their visitor badge at all times while on Edison’s grounds.

**Homework**

Homework assignments can be found in our weekly classroom newsletter, which is emailed out to parents and posted to our classroom website every *Thursday*.

***Students are expected to be reading at home for 20 minutes a night****;* ***they will also be responsible for filling in a reading log and returning it to me at the end of each month.***

Students will bring home their Homework Journal every Thursday. They are expected to complete at least 1 writing prompt and 3 spelling activities (chosen from Tic-Tac-Toe Page and new words are assigned weekly). In addition, students may be asked to complete additional projects/assignments.

Homework is due every WEDNESDAY, unless I make an announcement.

**Classroom Schedule**

 8:40 Pick-Up

 8:45 – 9:00 Morning Meeting

 9:00 – 10:00 Guided Reading & Independent Reading (AR)

 10:00 – 10:30 Reading Skills

 10:30 - 11:00 Reading Core

 11:00 - 12:00 Grammar & Writing

 12:00 - 12:20 Lunch

 12:20 - 12:45 Recess

 12:45 – 2:00 Math

 2:00 – 2:45 Science / Social Studies

 2:45 – 3:20 Specials (Art, PE, Music, or Technology)

 3:30 Dismissal

**Snack Time**

Please pack a healthy snack *every day* in your child’s backpack. Students are not allowed to have candy or drinks (other than water) during this time. Please pack something easy and quick to eat (no utensils, etc.). Each child is responsible for bringing their own snack every day; I do not have extra snacks in the classroom. Our morning snack time provides students with a boost of energy to help them do their best learning.

*Please label your child’s snack with their name.*

**Thursday Folders**

Parents, it is important to go through Thursday Folders the night they are received. Reminders and school information together with the work done for the week are in them. The class newsletter will be sent electronically each Thursday morning. Please read it! **Folders should be returned empty on Friday mornings.**  **Any notes, money, etc. for the teacher should be returned inside Thursday Folders or handed directly to the teacher.**

Students who return their folder on time will receive a sticker on their folder and receive an invitation to Friday Lunch Club.

**Classroom Volunteers**

\* **If possible I would love to have a parent do Thursday folders for me every Thursday.**\*

Visitors and parent helpers (including grandparents or family members) are always welcomed in my classroom. But in order to set up classroom routines and expectations I will not ask for many volunteers until the middle of September. Remember that for security reasons we need all visitors and volunteers to sign-in at the main office. If you come to school at any time during the day, you need to come through the front doors. Please use the volunteer sign-up sheet if you would like to help in the classroom (hanging outside our classroom door). I will contact parents as needed. If you are not able to volunteer on a regular basis don’t worry, just come visit us whenever you can. But remember that you need to register with the district before you can volunteer; volunteer forms that were completed last school year are still valid.

Thank you in advance for all of your help! It is greatly appreciated!

**Curriculum**

Our school follows the district curriculum guidelines. Our spelling program comes from Houghton Mifflin focusing on word study and spelling patterns. We will have weekly spelling assessments. In Reading we use Houghton Mifflin Anthologies which are a collection of stories under different themes. Every week the focus changes from one comprehension strategy to another. We will continue using Writing Alive for our writing curriculum. Science will consist of three units from the Tracks Curriculum: Plants, Sound Systems/Motion and Earth Materials, along with the scientific process. As a grade level we will incorporate more writing and projects to increase the rigor of these units. Social studies will start with an anti-bullying unit moving into Geography of Communities and Economics. We continue to backwards design all of our units in an effort to integrate the new Common Core Standards into our daily lessons.

**Field Trips**

As a grade level we plan to go on 2 field trips this year. For each field trip we ask that parents pack a disposable lunch for their child and please have students wear their Edison t-shirts.

We will need chaperones for each field trip; the number of chaperones varies depending on our field trip needs. I take chaperones on a first come first served basis. *Chaperones must pass a ‘background check’ through Edison’s office.*

**Celebrations**

We will celebrate birthdays during lunchtime. Students are welcome to bring in treats for their classmates, however district policy states that all treats must be store bought and come with an ingredients label. This is meant to protect students with allergies. Parents are welcome to come for their child’s birthday celebration, **please let me know if you will be bringing any treats so I can plan accordingly.**

**Specials**

Edison will offer gym, music, art, and technology this year. We will rotate every day… **Gym, Technology, Art, and Music** (in this order). *Please make sure your child has their ‘gym shoes’ for gym days, they will not be allowed to call home.*

**Classroom Rules**

I strive on building a strong community within my classroom, in which we all *respect* and *support* each other. We will work hard in the first few weeks to develop good classroom behaviors as well as continue to build on them throughout the year.

Students are expected to follow our school wide Character Education Program (**CARES)**:

**Community Minded**

**Aware** (of surroundings and what you are doing)

**Respectful** (of yourself and others) **& Responsible** (for your actions and learning)

**Empathetic** (towards others)

**Safe**

Within our classroom we will create a list of *non-negotiable* rules together. This will be OUR PROMISE TO EACH OTHER that we will work as a class to build a strong community.

We will also practice school rules and expectations within our classroom. Please take some time and read these rules over with your child at home—they can found on the Edison website: ([Edison Student Expectations](http://edison.dpsk12.org/student-expectations/.%20%20))

Students are expected to follow our classroom rules and learn to self-manage behavior.

**Friday Lunch Club)**

Lunch Club is a big part of our class. So get ready… because I would be surprised if you don’t hear about it (for better or for worse!). Lunch club is the celebration of our week. Students have lunch in our classroom and on some weeks will have the choice to hang out in the classroom during lunch! But, to join the class for lunch club the students have to:

* **Be a respectful and productive member of our classroom**
	+ **Show our great Edison character traits**
	+ **1 or no re-sets during the week**
* **Bring all their homework in and *on time***
* **Bring their Thursday Folders back on Friday morning**

**Star Student/Special Helper of the Week**

Beginning the third week of school each student will have a chance to be “Star Student” and “Special Helper” for a week. They are encouraged to bring in pictures and any other special items that they would like to share on the **Monday** of their week. Once your child has presented their artifacts, I will hang them on a special bulletin board for the remainder of the week. Please keep an eye out for the schedule and help your child prepare. The schedule will also be posted on our classroom website (see below).

In the past, I have had parents come in at the end of the week to clean tables. This chore will be done on a rotating basis. Participation is optional but please let me know if you are unable to help. The week your child is **Star Student/Special Helper** will be the week you are asked to come in and clean tables, a reminder will be posted in our classroom newsletter and in my weekly email**.** Families can come in after school on Friday, or early Monday morning.After cleaning tables the first time you will realize why it is needed! I will provide cleaning supplies and it only takes 10 minutes (at most!).

**Weekly Newsletter and Classroom Communication**

Classroom Website: <http://mrslahners2ndgradeclassroom.weebly.com/>

The main purpose for our website is to keep an open line of communication about events, projects, homework, announcements, etc. Every Thursday our newsletter will be uploaded to our website (in addition to receiving it in an email).

I will be sending home our weekly classroom newsletter on Thursdays via email. *Please let me know if you would like a hardcopy*. Our classroom newsletter will discuss up-coming events, what students have been working on, units of study, and any other important announcements.

**Parent Portal**

Parent Portal will continue at Edison this year, Parent Portal provides parents with the opportunity to have access to their students’ attendance, behavior, and academic progress. If you would like to sign-up for Parent Portal please visit the main office for more information.

**Parent/Teacher Conferences**

Conferences are scheduled twice a year as a way for us to celebrate your child’s accomplishments. The first set of conferences will be held in mid-October. Conferences are also a time to discuss any concerns that you or I have. Additional conferences can be scheduled at any time.

**Closing**

I am looking forward to building a classroom community in which each student feels confident and safe. Please feel free to contact me at any time with comments or concerns. Second grade is filled with new independence and curiosity; I look forward to learning and growing with each one of you.

I know we are going to have a great year together!

Best,

Mrs. Lahner

![MC900432579[1]]()**Student Information Form**

***(Please return to Mrs. Lahner by: Wednesday, 8/27)***

Student Name (First and Last):

Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student’s Birthdate:

Mother’s First and Last Name

Mother’s Phone: Mother’s email:

Father’s First and Last Name:

Father’s Phone: Father’s email:

Which phone numbers or e-mail addresses would you like me to use first?

Which would you like me to use as the second?

Please list ALL email addresses that you would like to receive our weekly newsletter at:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Medical Concerns \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please fill in the schedule below to let me know where your child will be going each day after school, if they are being picked-up please let me know by who: (Picked-up, Kaleidoscope, after school club, daycare, or other)**

**Monday: \_\_\_\_\_\_\_\_\_\_ Wednesday: \_\_\_\_\_\_\_\_ Friday: \_\_\_\_\_\_\_\_\_\_\_\_**

**Tuesday: \_\_\_\_\_\_\_\_\_\_ Thursday: \_\_\_\_\_\_\_\_\_**

Special Information You Would Like Me to Know About Your Child…

![MC900432579[1]]()**Parent Volunteer Form**

Parent Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Child Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact Numbers:

1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-mail address(es):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

How do you prefer to be contacted?: telephone e-mail

Please **CIRCLE** the tasks that you’re comfortable with and put an **X** through the ones that you’re not.

**I would like to commit to being *a 1st grade classroom parent*…**

**Yes! I would love to! Sorry, I can’t commit…**

 **I would like to commit to *stuffing Thursday folders* on Thursday afternoons each week (please circle):**

**Yes! I would love to! Sorry, I can’t commit…**